



JOIN THE OFFICE OF DAN TOMLINSON MP

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ABOUT DAN

Dan has been the Member of Parliament for Chipping Barnet since 2024. He was appointed as a Minister in September 2025, taking the role of Exchequer Secretary to the Treasury.

Initially responsible for HMRC and tax policy, his portfolio is currently focused on generating economic growth, working across the Treasury and the Cabinet Office.

Dan has previously worked as an economist in the Treasury, at the Resolution Foundation and at the Joseph Rowntree foundation, focusing on improving living standards for all, particularly low- and middle-income families who faced stagnating economic conditions in recent decades.



It has been really encouraging to see some of the progress we've been able to drive forward locally in the last two years – campaigning to become the first constituency with fully smartphone free schools, working with police to reduce car theft by over 25%, and revitalising high streets locally and nationally.

I want to keep pushing ahead with this work and continue to make lives better in Chipping Barnet. This involves dealing effectively and compassionately with the many hundreds of casework requests we get each month, helping people in severe need and delivering wins for local people where we can. We're also running local campaigns on issues such as mobile phone signal, reopening empty shops, and improving local train services. I've also launched a Community Action Network (CB:CAN) to co-create new initiatives with local people – focusing on buzzing high streets, happy childhoods, thriving nature and united communities.

I want to contribute to rebuilding trust in politics, after periods of political upheaval that have left people questioning whether their elected representatives are really on their side. This means running events that enable local people to connect with me (such as my regular street stalls and 'Tea with Tomlinson' events) and ensuring that we are regularly communicating with residents about what we're doing for them.

In my role as Growth Minister I want to support the government as we look to enact policies and legislation that build a better country. I'm hugely encouraged that we have been the fastest growing economy in the G7 this year, but against a highly challenging and unstable international backdrop, we need to keep working hard to improve living standards for people in this country.



OUR CULTURE

I recognise that politics doesn't always come with the best culture. We want to be different. In our team we focus on working well together, rather than pushing ourselves forward at the expense of others' development; we act with integrity and humility rather than pretending we have all the answers; and we're not afraid to innovate and try new things. As Head of Office, a significant part of your role would be to build and maintain a culture that is high performance and high wellbeing. We want to work hard and do a highly effective job of serving the constituency and the country, while also supporting and celebrating each other so that we can keep doing so sustainably over the long run.

We have a capable team and would be excited about a candidate who can bring the best out of others. We have just over 10 team members in total (although a number of these are part-time).

Chipping Barnet Community Action Network

Chipping Barnet Community Action Network (CB:CAN) is a central part of our local strategy. I never cease to be inspired by the vision and energy of local residents – and I want to be an MP who achieves more by doing things with people, not just for people. This is a network for people of all political stripes and none – I am the MP for every person in Chipping Barnet, not just those who voted for me.

CB:CAN is the vehicle for that. My team and I will work with community advisors and network members to co-create new local initiatives and use my convening power and influence as the MP to turbo-charge these projects and give us the best chance of success.

We had over 200 people at our launch forum in March, and many more have joined us since for monthly action days where we get stuck into the local community and make a practical difference on the ground. We're building a network of community advisors who will help me lead the network, and we've been training several cohorts of youth advisors, enabling them to better serve their local area. We're working to develop projects that will impact local high streets, nature, childhoods and communities.

This is a big part of my expression of a different way of doing politics. The Head of Office should be on board with the vision of this community action network and come with ideas that will help it grow and flourish.



“Perspectives, experiences, and ideas are always embraced in our office. We operate in a sector that can often feel stuck in its ways. Dan’s office culture is a tonic to that.”
- Team member since 2024



Dan's first annual report (2025)

Head of Office for Dan Tomlinson MP

Closing 5 October 2026

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1 The opportunity

Dan Tomlinson is looking for a highly capable and driven leader to join as Head of Office. This person will work closely with Dan to develop and execute a strategy for a better Chipping Barnet as well as being a support to Dan in his role as Growth Minister.

We want to go beyond typical MP visits and campaigns and think strategically and creatively about how to make the biggest positive difference we can to the lives of people in Chipping Barnet and beyond.

The successful candidate will need to be capable of delivering ambitious strategies and leading effective teams, with a deep commitment to serving communities.



“I want to work with a Head of Office who shares my values and can put them into practice. We have an opportunity here to build a local movement that makes people's lives better and rebuilds trust in politics – I want to work with a driven, highly capable leader who can help me make that happen.”



Barnet and Westminster



Permanent, full-time



£45,000 - £60,000

2 Job description

- Work with Dan on the team's overall strategy and priorities and ensure that the team are delivering on these day-to-day.
- Build a high-performance culture to ensure that the team are delivering change for Chipping Barnet, and a high wellbeing culture to ensure they can do so sustainably.
- Manage key team members working across casework, communications, administration, parliamentary and local action roles.
- Build and maintain systems and processes that ensure effective progress across all workstreams.
- Support Dan as he undertakes his parliamentary and ministerial roles.
- Take on leadership of several local projects, in partnership with CB:CAN where appropriate.
- Work with Dan to manage financial and HR processes to ensure that all public resources are being used effectively to make a difference for the people of Chipping Barnet.

3 Qualities

Essential

- Character – high integrity, honesty and humility, with a commitment to doing the right thing
- Purpose – a deep commitment to social impact and serving others
- Strategic thinking – able to see the bigger picture, prioritise effectively and solve problems well
- Project management – able to turn priorities into action and keep multiple workstreams moving
- Leadership – able to manage and motivate others, helping people to do their best work
- Organisation – highly organised and able to manage competing demands and deadlines
- Values – a strong sympathy with Labour's aims and values

Desirable

- Prior experience leading a team
- Interest in creative ways of delivering local change, including community organising and systems thinking